



# ANNIS O'SULLIVAN VOLLEBEKK LTD

## Survey Technician Opportunities

Annis O'Sullivan Vollebakk (AOV) is a privately-owned, independent, multi-disciplined Professional Land Surveying firm based in Ottawa and Eastern Ontario, offering clientele a wide range of services in topographic, hydrographic, cadastral, geodetic, remote sensing and engineering surveys. In addition to providing a full range of land development consulting services, including severances, subdivision design & layouts, and condominiums projects, AOV also plays a key role in creating strata-ownership and easement limits for multi-use developments and is a valued step in aiding the housing crisis. We provide large scale aerial LiDAR and photogrammetric data as well as terrestrial LiDAR scanning solutions.

We prioritize and value our commitment not only to our clients, employees and communities', but to quality, professionalism, and safety - our employees come to work everyday doing something that they know really matters.

### What We Offer

- Opportunities for Growth & Advancement
- Coaching and Mentoring Program
- Competitive Wages and Vacation
- Comprehensive Benefits and Fitness Reimbursements
- Employee & Family Assistance Program
- Company 100% matching Group Retirement Savings Plan
- Mortgage Assistance Program
- Flexible Work Hours – Work-life Balance
- Professional Association Fees Coverage
- Professional Development Opportunities
- Diverse projects and a fast-paced working environment
- Paid Sick & Bereavement Days
- A fun, collaborative work environment with Corporate and Community Events
- Leading-edge technology and equipment
- Support to the communities we live and work in

### The Role

Survey Technicians lead the activities of a field survey crew and instruct on survey techniques. They keep accurate field notes, records, and sketches of work performed. They ensure measurements are precise, research information, prepare maps, and present findings to relevant groups or individuals.

*We look forward to hearing from you!*

- Leads the activities of a field survey crew and instructs in survey techniques
- Oversees daily activities of crews
- Complete timesheets for work crew on a daily basis
- Keeps accurate notes, records, and sketches of work performed and data secured
- Submit daily site inspections to supervisor
- Correctly document disbursements
- Ensure that all field notes are complete (i.e. traverse/boundary lines coloured, station and backsight information recorded, north area/street names/lot numbers included, provide legal description, date, weather, personnel, GPS site calibration, etc.)
- Ensure traverse loops are closed
- Ensure resections are completed utilizing multiple backsights and proper geometry
- Obtain redundant measurements on traverse points
- Ensure proper functioning and use of all company equipment
- Report malfunctioning and broken equipment
- Ensure all equipment is returned to vehicle prior to leaving work site
- Undertake regular/documented checking of tribrach's, prism poles and levels. Tribrach's and prism poles at least weekly
- Determine work hours for field crew within parameters of company policies
- Interact with clients to provide details of work to be done or completed
- Reviews existing plans and deeds to survey areas in detail
- Train instrument persons on the use of company equipment and survey techniques
- Responsible for the safety of all parties in a work crew and for traffic control on all work sites.
- Understand the company's health & safety policies and ensure that each crew member works in a safe manner and with the necessary safety equipment per company policy
- Train new employees in safe working methods
- Evaluate field data, formulate preliminary and detailed designs and drawings for various engineering and planning projects using information from field data and existing survey information.
- Draw diagrams, profiles, plans using cross-sections and surveys to represent elevations, topographical contours and structures.
- Produce detailed and concise drawings and plans with technical accuracy under the direction of the Project Manager.

Our competitive advantage is based on constantly resetting for relevance, figuring out new ways to work in partnership, delivering on total well-being outcomes, building for employability and harnessing collective energy and knowledge to drive transformative change. We are a culturally diverse and inclusive work family where you can be your authentic self.

*Annis O'Sullivan Vollebakk Ltd. is committed to creating a barrier-free, accessible organization, utilizing a collaborative approach in supporting persons with disabilities during recruitment, selection, hiring and the ongoing employment life cycle in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. Should any applicant require accommodation, please contact Human Resources.*

**For additional information or to apply for a position in Ottawa or Eastern Ontario, contact Human Resources: [careers@aovltd.com](mailto:careers@aovltd.com)**

*We look forward to hearing from you!*